

**MCT
TRAINING COLLEGE
Melmuri, Malappuram
(Affiliated to University of Calicut & Recognised by NCTE)**



**HAND BOOK
OF
ACADEMIC SCHEDULE**



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ACADEMIC SCHEDULE**

ALATHOORPADI, MELMURI-PO
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www.mcttrainingcollege.org
e mail: www.mctcollege@gmail.com

- “Seek knowledge from the cradle to the grave.”
- “The ink of the scholar is more sacred than the blood of the martyr.”
- “He who seeks knowledge, Allah will make his path to Paradise easy.”

– Prophet Muhammad

PERSONAL DETAILS



Name:

Optional:.....

Roll No:.....

Name of Parent/Guardian:.....

Home Address:.....

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Pin:.....

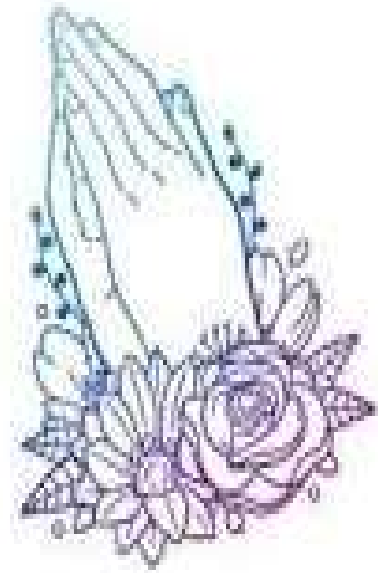
Phone:.....

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COLLEGE AT A GLANCE

M.C.T. Training college is a well equipped college of teacher education in the state of Kerala. It is one of the very few colleges that received permanent recognition from National Council for Teacher Education, the statutory body instituted for ascertaining quality teacher education across the length and breadth of India. M.C.T. Training college has all the facilities, including state of the art devices under its own roof to facilitate and ensure quality teacher education.

The college is situated on a hill highly fascinating for its natural beauty and marvellous surroundings. The tranquil atmosphere worth noting. The location is about 2 KM away from Alathurppadi' bus stop in the National High-way 213 (Calicut-Palakkad NH).MCT Training college was started in 1995,under the management of Muslim Cultural Trust, headed by His Excellency Panakkad Sayyid Umerali Shihab Thangal. During 2004-2005 a T.T.I. was also started by the trust in the campus. The trust was formed in year 1991. Starting of M.Ed. course in 2009 is another landmark in the development of college. The aim of the Trust is to help the people of the district to achieve higher goals in the field of education.

MISSION & VISION

Vision Statement

We want to make ours a model institution and we shall always try to uphold the basic tenets envisaged by the Great Leaders of our Country.

Mission and Objectives

- The interest of the country deserves priority, we Strive to make teacher students better citizens in all respects.
- Provide services for the betterment of Educational Facilities in Malappuram District and surrounding.
- Help the under privileged and the side lined sections of the people by providing the opportunities
- Always go forward and work for making the Institution an Ideal Educational Institution.
- Quality Education is our motto and we wish to set an example by doing useful services in the field of Higher Education.

THE MANAGEMENT

Sl. No.	NAME	DESIGNATION
1.	Sayed Rasheedali Shihab Thangal, Pannakkad, Malappuram.	Chairman
2.	P.K. Kunhu, Pandi Kadavath, Karathode, Malappuram.	Vice Chairman
3.	K. Abu Haji, Koothrada n, Munduparamba, Malappuram.	Vice Chairman

4.	K.P. Attakoya Thangal, Kattungal Puthanpurakkal, Munduparamba, Malappuram.	General Secretary
5.	K. Abdul Azeez, Kaderi, Melmuri, Malappuram.	Secretary
6.	Yousuf. K, Konnola, Down Hill, Malappuram.	Secretary
7	Machingal Abdurahiman, Machingal House, Melmuri, Malappuram	Member
8	C. Mohammed Haji, Cheroor House, Munduparamba, Malappuram	Member
9	KP Abdusalam, Kappukuth Pottammal House, Munduparamba, Malappuram	Member
10	CH Sakeer, Chathan Chira House, Munduparamba, Malappuram	Member
11	Nanath Mohammed Alias Kuhutty, Nanath House, Melmuri, Malappuram	Member
12	Kunnathodi Saleem, Kunnathodi House, Kunnummal, Malappuram	Member

TEACHING AND NON-TEACHING FACULTY DETAILS

Sl No.	Name of the Teacher	Designation	Qualification	Phone Number
1	ABDUSSALAM M P	Principal	M A ,MEd, M.Phil, EDUCATION,	9447353382
2	SMITHA.P.R	Assistant Professor	M A ,MEd, M.Phil, EDUCATION,	9495762889
3	SELEENA. A. A	Assistant Professor	M A ,M.Ed (Arabic) MA Sociology	9447943101
4	SMITHA. C. P	Assistant Professor	M A ,M.Ed (English) MA Psychology	9946150024
5	SHEJINA MACHINGAL	Assistant Professor	M A ,M.Ed (History)	9061377500
6	THASKIYA. M.K.	Assistant Professor	M Com, MEd, NET in Education NET in Commerce	9605161151
7	FASNA.V.N	Assistant Professor	MSc, M. Ed (Chemistry) NET in Education	9995102255
8	DIVYAM	Assistant Professor	MSc, M. Ed. (Zoology) NET in Education	9744685883
Non-Teaching Staff				
1	HABEEBA K	Librarian		9745986194
2	SIRAJ THORAPPA	Accountant		9567567921
3	YASIR MOHAMMED K T	Clerk		9495010970
4	FATHIMA K	SWEEPER		9744414049
5	RASHEED C	DRIVER		8089410847
6	ABDUL ASEES K K	WATCHMAN		7025881534
7	ALAVIKUTTY K	SECURITY		6238449718

COURSES OFFERED

STARTED	COURSES
1995	B.Ed.
2004	D.El.Ed.
2009	M.Ed.
2015	Legal Studies

GENERAL RULES OF CONDUCT

1. Students shall be clean and modest in their dress and appearance
2. There shall be a 'uniform' for the students. They shall wear this on all days directed by the authority
3. Students shall not be found with folded up dothies or unbuttoned shirts in the college and premises
Except on occasions of manual labour
4. Students and teachers shall wish Each other when whenever they meet. When a visitor or a member of the staff endorse the class, the students shall stand up and shall remain until the visitor Aur staff member is seated or directive them to sit
5. All students shall be in the respective classrooms or work spot during the scheduled time
6. Students Charlie lecture half quarterly, permitting the woman students to leave first
7. Students shall observe strict discipline while moving from one classroom to another and also during in the Wells
8. Students shall be in there seats 5 minutes before the commencement of the class
9. Students are expected to engage in reading in the library when they have no class during free regular hours. Loitering on the veranda and in the premises will be treated as signs of in discipline
10. Students are advised to make use of the library to the maximum extent
11. the principal shall have the power to impose punishments such as fine, loss of attendance, Suspension and compulsory issue of TC
12. No students shall appear for an interview or examination without prior permissions of the principle
13. students are forbidden from entering the laboratory except with the consent of the Lecturer in charge
14. Furniture should not be misplaced or dislocated
15. students are not permitted to use the college office phone
16. students are not permitted to use mobile phones during class hours
17. Students shall co-operate to maintain a 'clean campuses. plastic waste materials may Please dump in the plastic cemetery.
18. Students shall never organise or indulge in any agitation against the authority of the college

LEAVE AND ATTENDANCE RULE

1. Students are not permitted to be absent themselves without prior permissions
2. Application for leave in the prescribed form should be submitted sufficiently earlier
3. Absence on 5 consecutive working days will be considered a sufficient recent for removal of one's name from the roles
4. Leave may be granted for not more than 10 days at a stretch including holidays. In the case of unavoidable reasons additional leave may be granted on production of certificate from a register medical practitioner
5. Attendance and progress report of all students have to be sent to the concerned authority for the purpose of public examination registration. The principal, if not satisfied, may withhold the same.
6. Students are not permitted to take leave during teaching practice (at school) under ordinary circumstances. However, under casual circumstances they have to submit their live application to the

respective headmaster and the matter should be intimated to the lecturer in charge of them and the days should be compensated before leaving the institution. (For B.Ed. Students only)

7. Absence from class tests, model examination, sports and games, work experience oriented activities are cultural programs without valid reason will be treated as breach of discipline.

UNIVERSITY OF CALICUT
2 YEAR BACHELOR OF EDUCATION (B.Ed.) PROGRAMME
STRUCTURE OF THE B.ED. PROGRAMME

Course:

Course is a complete integrated series of lessons / instructional content which are identified by a common title.

Semester System:

An academic system with programme designed to be completed progressively within a period covering multiples of half an academic year. It is a pattern of the course in which the whole programme is divided into different parts and each part is intended for a specified period of time, called semesters. The B.Ed. programme includes four semesters.

Structure of the programme

B. Ed. programme is a professional teacher education programme. The programme consists of four semesters of 100 days each. The structure of the course is in tune with the framework suggested by NCTE. The theory courses consist of seven (7) courses under Perspectives in Education, six (6) courses under Curriculum and Pedagogic Studies and one (1) additional Optional Courses. Under the category Engagement with the Field apart from School Internship four (4) EPC courses are introduced for enhancing professional capacities.

Duration of the Programme:

The B.Ed. Programme is of four semesters spread over two years duration. However, the students shall be permitted to complete the programme requirements within a maximum of four years from the date of admission to the programme. Classes of First semester shall be started latest by July in all affiliated colleges of University of Calicut. The minimum number of working days in each semester shall be 100 and in each year shall be 200 excluding days of admission and examinations.

Eligibility for Admission:

Candidates seeking admission to the B.Ed. programme shall be required to have (i) at least 50% marks or an equivalent grade either in the Bachelor's degree and/or in the Master's Degree in Science/ Social Science/Humanity. (ii) at least 55% marks or an equivalent grade in the Bachelor's degree in Engineering or Technology with specialization in Science and Mathematics (In case of B.Tech / B.E degree aggregate marks/grade in Science and Mathematics papers alone will be considered) (iii) Any other qualification equivalent thereto OR the eligibility requirements, rules and regulations for B.Ed. admissions fixed by the University of Calicut from time to time Relaxation in the marks will be allowed in the case of

Candidates belonging to scheduled castes / Scheduled tribes/ socially and Educationally Backward classes/PWD and other applicable categories as per the rules of state government.

Attendance:

A student shall be considered to have satisfactory attendance to appear the examination if he/she attends not less than 80% for all theory classes and course work and practicum and 90% for internship. Condonation of shortage of attendance shall be as per existing University rules. Candidates with shortage of attendance beyond condonable limit will not be eligible to register for the end semester University examination. In such cases the candidate has to repeat the course by taking re-admission from the University.

Registration for each Semester

All the courses carrying score should be compulsorily attended by all the candidates for the successful completion of the course. Only such candidates are permitted to register for the End Semester University examination. Every candidate should register for all subjects of the end- semester examinations of 1st, 2nd and 4th semester before its closure. But for the 3rd semester (Since having no End Semester Theory Examinations), registration is to be done after the closure of the semester. A candidate who does not register will not be permitted to attend the end-semester 13 Page 14 of 200 examinations; he/she shall not be permitted to attend the next semester. A candidate shall be eligible to register for any higher semester, if he/she has satisfactorily completed the course of study and registered for the examination of the immediate previous semester. He/she should register for the semester before the stipulated date. University will notify the date of registration and the starting and closing dates for each semester.

FEE STRUCTURE

COLLEGE	PROGRAMME	TUITION FEE
Self-financing training colleges	B.Ed.	1. Rs. 45000/- per year (Merit seats) 2. Rs. 60000/- per year (Management seats)

Re-admission rules

Those candidates who discontinue the course can be given the provision of readmission if otherwise eligible as long as the same scheme exists. There shall be provision for readmission in the same institution in the second, third and fourth semesters within a period of three years for those who have satisfactorily completed first, second and third semesters respectively and also registered for the previous semester University Examination, provided there is vacancy in the institution and the syllabus being the same. Re-admission shall be permitted during the first week of 2nd, 3rd and 4th semester.

Minimum for Pass

Minimum for Pass A separate minimum of 45% marks for external is required for a pass for a Theory course. However (a) A candidate who secures not less than 45% marks in a subject at the end semester examinations and (b) not less than 50% of the total marks assigned to the subject, shall be declared to have passed the examination in that subject. The total marks assigned to a subject in the above calculations are

the sum of maximum marks assigned to the end-semester examination and maximum internal assessment marks of that subject. Hence Minimum marks for a pass in each theory course shall be 50% (marks obtained in internal and external evaluation put together). A candidate shall be declared to have passed the programme if s/he obtains not less than 50% of marks in each Theory courses, in each Practical course, in each EPC courses and Internship as well as 50% of the total marks assigned to the whole programme A student who does not secure this pass marks in one or more subject/component will have to repeat the respective course. Candidates shall not be allowed to improve the grade already obtained. How ever cancellation and reappearance will be permitted. If under any circumstances, a candidate fails in School internship, he/she may be permitted to repeat the School internship after the completion of Semester II with special permission from the University as long as the same scheme exists. It will be considered as a Second appearance in all respects.

Revision of Regulation:

Notwithstanding all that has been stated above, the university has the right to modify any of the regulations, scheme and syllabus of the programme from time to time as per University rules.

SEMESTER 1				
Course Code	COURSES	External	Internal	Total
EDU 01	EDUCATION IN CONTEMPORARY INDIA	80	20	100
EDU 02	DEVELOPMENT OF THE LEARNER	80	20	100
EDU 03	SCHOOL ORGANIZATION	40	10	50
EDU 04	UNDERSTANDING DISCIPLINES AND SUBJECTS	40	10	50
	Optional Course(i)	80	20	100
Practical Courses				
EDU 101	MICRO TEACHING	-	-	30
EDU 102	(EPC1) LANGUAGE ACROSS CURRICULUM - READING AND REFLECTING ON TEXTS	-	-	50
EDU 103	YOGA HEALTH& PHYSICAL EDUCATION-1	-	-	20
GRAND TOTAL				500

SEMESTER 2

Course Code	COURSES	External	Internal	Total
EDU 06	PERSPECTIVES ON EDUCATION	40	10	50
EDU 07	FACILITATING LEARNING	80	20	100
EDU 08	ASSESSMENT FOR LEARNING	80	20	100
	Optional Course (ii)	80	20	100
Practical Courses				
EDU 201.1	PEER DISCUSSION LESSONS	-	-	20
EDU 201.2	OBSERVATION LESSONS & FACULTY DEMONSTRATION LESSONS	-	-	10
EDU 201.3	PEER CRITICISM LESSONS	-	-	30
EDU 201.4	WORKSHOP ON TEACHER ENRICHMENT (PREPARATION OF TEACHING –LEARNING MATERIALS)	-	-	20
EDU 201.5	INITIATORY SCHOOL EXPERIENCES	-	-	20
GRAND TOTAL				450

SEMESTER 3		
Course Code	COURSES	TOTAL
EDU 301	SCHOOL INTERNSHIP	260
EDU 302	(EPC2) ART AND DRAMA IN EDUCATION	30
EDU 303	YOGA, HEALTH & PHYSICAL EDUCATION-II	30
EDU 304	COMMUNITY LIVING CAMP	30
GRAND TOTAL		350

SEMESTER 4				
Course Code	COURSES	External	Internal	Total
EDU 10	GENDER, SCHOOL AND SOCIETY	40	10	50
EDU 11	EDUCATIONAL THOUGHTS AND PRACTICE	40	10	50
EDU 12	CREATING AN INCLUSIVE SCHOOL	40	10	50
	Optional Course (iii)	40	10	50
	Additional Optional course	40	10	50
Practical Courses				
EDU 401	(EPC3) CRITICAL UNDERSTANDING OF ICT	-	-	30
EDU 402	(EPC4) UNDERSTANDING THE SELF	-	-	30
EDU 403.1	SUPW & WORKING WITH COMMUNITY			20
EDU 403.2	FIELD TRIP/STUDY TOUR			20

EDU 404	PRACTICAL EXAMINATION AND VIVA VOCE			100
GRAND TOTAL				450
Grand Total of 4 semesters		1750		